

YWCA Material Donation Policy (for Griswold and Family Center)

Y Donations will be accepted between 9:00 a.m. and 5:00 p.m. Monday through Friday or by appointment. This will assure that a staff member will be present to accept the materials or monetary donation. If donors arrive outside of preferred hours, donations will still be accepted.

Y A material donation form will be completed by the accepting staff member. The three part form will be distributed as follows: **white copy** → YWCA Downtown Office, **yellow copy** → Donations Staff, **pink copy** → Donor.

Y Donations will be taken by staff directly to appropriate donation storage areas.

1. If appropriate staff member is not available to accept donations, items will be stored in designated areas.

Y Acceptable donations include:

1. **NEW** Toiletries- deodorant, shampoo/conditioner, lotion, black hair care products, shaving cream, soap, razors, etc.
2. **NEW** Baby Care Items- *Family Center*: diapers, wipes, baby shampoo, baby wash, lotion, bibs, baby bottles, etc.
3. Linens- new or laundered towels and sheets
4. Household Items- gently used pots and pans, small appliances, TV, VCR/DVD players, CD players, etc.
5. New toys and games
6. Clothing- new or laundered ****acceptance is subject to need at time of donation**
7. New undergarments (in packages)

Questions regarding the acceptance of or appropriateness of donated items are to be resolved by a Family Center Director or designated staff member from the downtown YWCA office.

Y A list of alternative locations/organizations to donate materials will be provided to all donors whose items cannot be utilized by the YWCA

1. **Amethyst:** (614)242-1284
2. **Charity Newsies:** (614)263-4300
3. **Methodist Free Store:** (614)443-1713
4. **Faith Mission:** (614)224-6617
5. **Rebecca's Place:** (614)251-2937
6. **Friends of the Homeless:** (614)253-2770
7. **Salvation Army:** (614)221-4269

Y Excess Donations which cannot be used by the YWCA will be distributed to other non-profit organizations within the YWCA service area.

Y **Due to health and safety reasons, we cannot accept used stuffed animals and used plush toys as donations.**

*****The Cash Donation form should be used for all monetary donations (cash/checks/gift cards).**

